Event Coordinator Final Report
UNC-Chapel Hill ICMA Student Chapter

Thank you for coordinating an event for the UNC ICMA Student Chapter! Please submit this form following your event. This will help us keep track of our contributions to the field of public service and will help us continue offering great experiences for our membership. Your recommendations for improvement or suggestions will help future members build upon your work.

Event coordinator (name):_________________________________________________________

Name of event:_________________________________________________________________

Date and time of event:___________________________________________________________

Location:______________________________________________________________________

Brief Description (speakers, topic, fees incurred, etc.):
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

After having coordinated this event, is there anything you would have liked to do differently?
_____________________________________________________________________________
_____________________________________________________________________________

Is there anything that went particularly well that should be done again?
_____________________________________________________________________________

Would you recommend this for next year? Why or why not?
_____________________________________________________________________________
_____________________________________________________________________________

Should you have any questions, please contact an ICMA Officer at uncmtpaicma@gmail.com.